

**EXHIBIT 19**  
**REPORTING**

PROFESSIONAL SERVICES

Island View Crossing II, LP - NM

			<u>Hrs/Rate</u>	<u>Amount</u>
<b>Reporting</b>				
3/21/2018	CD	19 Download and review accounting files.	0.5	87.50
5/15/2018	CD	19 Correspondence with bank re: bank account	0.2	35.00
5/16/2018	CD	19 Review check order information. To bank to deposit checks from prior bank accounts. Input transactions.	0.7	122.50
5/17/2018	CD	19 Correspondence with bank re: bank account	0.2	35.00
5/21/2018	CD	19 Correspondence with bank re: bank account	0.2	35.00
5/23/2018	CD	19 Review documents from Counsel for bank deposit and deposit of funds	0.6	105.00
6/1/2018	CD	19 Communications with Regions Bank re bank account	0.2	35.00
6/1/2018	CD	19 Discussion with KOH re: bank account and funding	0.4	70.00
6/8/2018	CD	19 Update check register.	0.3	52.50
6/12/2018	CD	19 Review bank account transactions.	0.1	17.50
6/22/2018	CD	19 Review bank account transactions, update register.	0.2	35.00
7/3/2018	CD	19 Receive and reconcile June bank statement.	0.4	70.00
7/10/2018	CD	19 Review bank account balance.	0.1	17.50
7/17/2018	CD	19 Review bank account balance.	0.1	17.50
7/24/2018	CD	19 Review bank account balance.	0.1	17.50
8/1/2018	CD	19 Review bank account balances for July.	0.1	17.50
8/7/2018	CD	19 Review bank account balance.	0.1	17.50
8/14/2018	RB	19 Work with Carol Davis re: planning for reporting requirements	2.0	500.00
8/14/2018	CD	19 Review bank account balance.	0.1	17.50
8/14/2018	CD	19 Work with RB re: reporting requirement planning	2.0	350.00
8/21/2018	CD	19 Review bank account balance.	0.1	17.50
8/28/2018	CD	19 Review bank account balance.	0.1	17.50
8/29/2018	CD	19 Email correspondence with bank re: stop payment on check	0.1	17.50
9/4/2018	CD	19 Review August bank account balances. Download bank statement. Contact bank re: fee	0.2	35.00
9/6/2018	CD	19 Review bank account balance.	0.1	17.50
9/11/2018	CD	19 Review bank account balance.	0.1	17.50
9/13/2018	CD	19 Review bank account balance.	0.1	17.50
9/17/2018	CD	19 Review bank account balance.	0.1	17.50
9/18/2018	CD	19 Review bank account balance.	0.1	17.50
9/20/2018	RB	19 Develop template for cost monitoring on contractor work based on time and materials billing; other onsite coordination issues	3.1	775.00
9/20/2018	RB	19 Calls with Carol Davis re: information needs for IVC reporting, budget controls and onsite equipment needs	0.8	200.00
9/20/2018	CD	19 Call with RB re IVC reporting information, onsite equipment and budget	0.8	140.00
9/25/2018	RB	19 Calls with Carol Davis re: planning for case reporting issues	0.7	175.00
9/25/2018	CD	19 Review bank account balance.	0.1	17.50
9/25/2018	CD	19 Discuss case reporting issues with RB	0.7	122.50
9/26/2018	CD	19 Email correspondence to bank re: funding and bank account activity	0.1	17.50
10/1/2018	RB	19 Calls with Carol Davis re: cash management issues	0.5	125.00
10/1/2018	RB	19 Call with Bernie Sauer re: budget monitoring issues	0.1	25.00
10/1/2018	CD	19 Review September bank account balance. Download September bank statement. Email correspondence and calls with bank re: cash management and bank accounts	1.5	262.50
10/1/2018	CD	19 Call with RB re cash management issues	0.5	87.50
10/2/2018	CD	19 Email correspondence and calls with bank re: information for bank accounts	2.2	385.00
10/2/2018	CD	19 Discussion with KOH re: expense reporting	0.5	87.50
10/3/2018	RB	19 Calls with Carol Davis re: cash management planning and coordination issues	0.9	225.00
10/3/2018	CD	19 Review and reconcile bank account balance.	0.2	35.00
10/3/2018	CD	19 Discussion with RB re cash management. Update information for bank account. Review bank account balance.	0.8	140.00
10/4/2018	RB	19 Calls with Carol Davis re: cash management planning and coordination issues	1.3	325.00
10/4/2018	CD	19 Review and reconcile bank account balance. Update register	0.3	52.50
10/4/2018	CD	19 Call with RB re cash management planning and coordination	1.3	227.50
10/5/2018	CD	19 Email correspondence re: cash management, Review and reconcile bank account balances, update register. Order checks for checking account	0.7	122.50
10/8/2018	CD	19 Review bank account balances.	0.2	35.00
10/9/2018	RB	19 Calls with Carol Davis re: cash management issues	0.4	100.00

10/9/2018	CD	19	Discussion with RB re: cash management	0.4	70.00
10/9/2018	CD	19	Update cash management files.	0.2	35.00
10/10/2018	RB	19	Calls with Carol Davis re: cash management issues	0.3	75.00
10/10/2018	CD	19	Update cash registers	0.2	35.00
10/10/2018	CD	19	Discussion with RB re funds available for cash management	0.3	52.50
10/11/2018	RB	19	Call with Carol Davis re: cash management issues	0.1	25.00
10/11/2018	CD	19	Review bank account balances. Update check register.	0.8	140.00
10/11/2018	CD	19	Discussion with RB re cash management issues.	0.1	17.50
10/12/2018	RB	19	Call with Carol Davis re: cash management coordination issues (anticipated draw requests, verification of amounts due)	0.3	75.00
10/12/2018	CD	19	Discussion with RB re cash management and amounts due	0.3	52.50
10/12/2018	CD	19	Review bank account balances. Input expense check. Update register.	0.8	140.00
10/15/2018	CD	19	Review bank account balances.	0.1	17.50
10/16/2018	CD	19	Review bank account balances.	0.1	17.50
10/17/2018	RB	19	Call with Carol Davis re: cash management coordination and info needed for budget model monitoring	0.8	200.00
10/17/2018	CD	19	Review bank account balances.	0.2	35.00
10/17/2018	CD	19	Discussion with RB re: cash management issues.	0.8	140.00
10/18/2018	RB	19	Calls with Carol Davis re: format of disbursements data capture for reporting as well as budget control	0.9	225.00
10/18/2018	CD	19	Discussion with KOH re: cash management	0.6	105.00
10/18/2018	CD	19	Discussion with RB re format for disbursement reporting and budget control.	0.9	157.50
10/18/2018	CD	19	Receive and review payroll reports. Update register.	0.5	87.50
10/19/2018	RB	19	Call with Carol Davis & KOH re:cash management coordination & transmittal of info to Carol re: same	0.8	200.00
10/19/2018	RB	19	Call with Carol Davis re:reporting requirements information	0.2	50.00
10/19/2018	CD	19	Review bank account balances. Reconcile to registers.	0.5	87.50
10/19/2018	CD	19	Call with RB & KOH re: cash management.	0.8	140.00
10/19/2018	CD	19	Discussion with RB re: reporting requirements	0.2	35.00
10/22/2018	RB	19	Handle cash management administrative requirements	0.4	100.00
10/22/2018	CD	19	Review and reconcile bank account balances. Email correspondence to bank re: bank fee	0.4	70.00
10/22/2018	CD	19	Prepare disbursement allocation worksheet for budget control	2.5	437.50
10/23/2018	RB	19	Call with Carol Davis re: budget model monitoring	0.3	75.00
10/23/2018	RB	19	Calls with Carol Davis re: cash management coordination	0.2	50.00
10/23/2018	CD	19	Review bank account balances	0.1	17.50
10/23/2018	CD	19	Call with RB re: Control schedule of actual disbursements for budget monitoring	0.3	52.50
10/23/2018	CD	19	Preparation of disbursements allocation worksheet.	4.7	822.50
10/23/2018	CD	19	Calls with RB re cash management issues.	0.2	35.00
10/24/2018	RB	19	Handle cash management requirements	0.7	175.00
10/24/2018	RB	19	Calls with Carol Davis re: working on reporting formats for actual spending vs budgets; specific allocations for different contractors for work done on buildings.	1.1	275.00
10/24/2018	CD	19	Review bank account balances.	0.1	17.50
10/24/2018	CD	19	Calls with RB re: allocation of actual cash disbursements and comparison to budget	1.1	192.50
10/24/2018	CD	19	Adjustments and input in disbursements allocation worksheet.	2.8	490.00
10/25/2018	CD	19	Review bank account balances.	0.1	17.50
10/26/2018	CD	19	Review bank account balances and reconcile register.	0.4	70.00
10/26/2018	CD	19	Discussion with KOH re cash management & upcoming expenses	0.5	87.50
10/29/2018	RB	19	Handle cash management coordination issues: review of immediately required cash needs	0.8	200.00
10/29/2018	CD	19	Email correspondence re: reporting information	0.1	17.50
10/29/2018	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/30/2018	RB	19	Call with Carol Davis re: providing information & data needed for reporting purposes	1.4	350.00
10/30/2018	RB	19	Manage cash management issues	0.2	50.00
10/30/2018	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/30/2018	CD	19	Discussion with RB re data for reporting purposes.	1.4	245.00
10/31/2018	RB	19	Call with Carol Davis re: cash management coordination	0.3	75.00
10/31/2018	CD	19	Review and reconcile to bank account balances.	0.3	52.50

				<u>Hrs/Rate</u>	<u>Amount</u>
10/31/2018	CD	19 Transfer funds to payroll account. Update registers for payroll transactions.		0.3	52.50
10/31/2018	CD	19 Received and review payroll reports for 11/5 pay.		0.2	35.00
10/31/2018	CD	19 Discussion with RB re cash management		0.3	52.50
11/1/2018	RB	19 Handle cash management issues (check prep, related documentation, etc.)		0.7	175.00
11/1/2018	RB	19 Call with Carol Davis re: cash management coordination		0.2	50.00
11/1/2018	CD	19 Review and reconcile October bank account balances. Download October bank statement. Update registers.		1.0	175.00
11/1/2018	CD	19 Input adjustments to October control sheet		0.5	87.50
11/1/2018	CD	19 Discussion with RB re cash management		0.2	35.00
11/2/2018	RB	19 Handle cash management issues		0.4	100.00
11/2/2018	CD	19 Review and reconcile to bank account balances.		0.3	52.50
11/5/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
11/6/2018	RB	19 Calls with Carol Davis re: cash management coordination		0.4	100.00
11/6/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
11/6/2018	CD	19 Calls with RB re: cash management		0.4	70.00
11/7/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
11/8/2018	CD	19 Review bank account balances.		0.1	17.50
11/8/2018	CD	19 Update control sheet of payments issued.		1.9	332.50
11/8/2018	CD	19 Call Regions Bank re: confirmation on payroll ACH withdrawals		0.1	17.50
11/10/2018	RB	19 Handle cash management coordination issues		0.3	75.00
11/12/2018	CD	19 Review bank account balance.		0.1	17.50
11/13/2018	CD	19 Update control sheet of payments issued.		1.7	297.50
11/13/2018	CD	19 Review of financial information.		1.0	175.00
11/14/2018	CD	19 Review and reconcile to bank account balances.		0.1	17.50
11/14/2018	CD	19 Update control sheet of payments issued.		0.2	35.00
11/15/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
11/15/2018	CD	19 Update control sheet of payments issued.		1.0	175.00
11/15/2018	CD	19 Review payroll reports.		0.5	87.50
11/15/2018	CD	19 Transfer funds between bank accounts. Input payroll transactions in register.		0.8	140.00
11/16/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
11/16/2018	CD	19 Update control sheet of payments issued.		1.3	227.50
11/16/2018	CD	19 Review control sheet to budget		1.3	227.50
11/19/2018	RB	19 Calls with Carol Davis re: cash management coordination		0.4	100.00
11/19/2018	CD	19 Call with RB re: cash management coordination		0.4	70.00
11/19/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
11/20/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
11/20/2018	CD	19 Update control sheet of payments issued.		0.7	122.50
11/21/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
11/26/2018	RB	19 Calls with Carol Davis re: cash management coordination issues		0.4	100.00
11/26/2018	CD	19 Review bank account balances.		0.2	35.00
11/26/2018	CD	19 Call with RB re cash management issues		0.4	70.00
11/27/2018	RB	19 Calls with Carol Davis re: project cost reporting (actual vs budget comparisons) needs		0.9	225.00
11/27/2018	RB	19 Handle onsite cash management coordination		0.7	175.00
11/27/2018	CD	19 Review bank account balances.		0.1	17.50
11/27/2018	CD	19 Calls with RB re project cost reporting		0.6	105.00
11/27/2018	CD	19 Email correspondence re cash management		0.1	17.50
11/28/2018	CD	19 Review and reconcile to bank account balances.		0.3	52.50
11/28/2018	CD	19 Receive and review payroll reports for 12/3/18		0.3	52.50
11/28/2018	CD	19 Call with RB re project cost reporting		0.2	35.00
11/29/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
11/29/2018	CD	19 Input payroll in register		0.6	105.00
11/30/2018	RB	19 Call with Carol Davis re: cash management issues		0.1	25.00
11/30/2018	CD	19 Review and reconcile to bank account balances.		0.1	17.50
11/30/2018	CD	19 Email correspondence re reporting information		0.2	35.00
11/30/2018	CD	19 Call with RB re cash management		0.1	17.50
12/3/2018	CD	19 Review and reconcile to bank account balances.		0.2	35.00
12/4/2018	CD	19 Review and reconcile to bank account balances. Update register expense detail.		1.4	245.00
12/4/2018	CD	19 Update project cost report		3.1	542.50

12/5/2018	RB	19 Handle various immediate payment needs and cash management coordination	0.4	100.00
12/5/2018	RB	19 Call with Carol re: review of project costing information (.6) and followup review of detail (.3)	0.9	225.00
12/5/2018	CD	19 Email correspondence re project cost budgeting.	0.1	17.50
12/5/2018	CD	19 Call with RB re project cost information	0.6	105.00
12/6/2018	RB	19 Handle payment prep and cash management duties	0.3	75.00
12/6/2018	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/7/2018	RB	19 Call with Carol Davis re: cash management coordination and insurance information work (.2) and related followup (.2)	0.4	100.00
12/7/2018	CD	19 Input in project cost report.	0.5	87.50
12/7/2018	CD	19 Review and reconcile to bank account balances.	0.3	52.50
12/7/2018	CD	19 Call with RB re cash management coordination	0.2	35.00
12/7/2018	CD	19 Email re payroll reporting confirmation for year end	0.1	17.50
12/10/2018	CD	19 Review and reconcile bank account balances.	0.2	35.00
12/11/2018	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/12/2018	RB	19 Calls with Carol Davis regarding case issues	0.7	175.00
12/12/2018	CD	19 Review and reconcile bank account balances.	0.2	35.00
12/12/2018	CD	19 Discussion with RB re case issues	0.7	122.50
12/13/2018	CD	19 Review bank account balances.	0.1	17.50
12/13/2018	CD	19 Input payroll in register	0.3	52.50
12/14/2018	RB	19 Calls/emails with Carol Davis re: cash management coordination and actual cost/projection information	0.3	75.00
12/14/2018	CD	19 Update project cost report	1.2	210.00
12/17/2018	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/18/2018	RB	19 Calls with Carol Davis re: cash management and other case issues	0.4	100.00
12/18/2018	RB	19 Payment preparation and transmittal of same	1.3	325.00
12/18/2018	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/18/2018	CD	19 Calls with RB re: cash management and case issues	0.4	70.00
12/18/2018	CD	19 Input deposit and checks in register.	0.7	122.50
12/19/2018	RB	19 Call with Carol re: review of project costing information and cash management coordination (.8) and followup review of detail (.8)	1.6	400.00
12/19/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/19/2018	CD	19 Call with RB re: project costing and cash management coordination	0.8	140.00
12/20/2018	CD	19 Review and reconcile to bank account balances.	0.4	70.00
12/20/2018	CD	19 Update loan interest schedule.	0.2	35.00
12/21/2018	CD	19 Review and reconcile to bank account balances.	0.3	52.50
12/21/2018	CD	19 Email correspondence to bank re fees.	0.2	35.00
12/21/2018	CD	19 Transfer funds to payroll account. Review and input payroll.	0.8	140.00
12/21/2018	CD	19 Calls with RB re cash management coordination issues & Draw #7	0.6	105.00
12/21/2018	CD	19 Update project cost report	0.5	87.50
12/22/2018	CD	19 Review and reconcile to bank account balance.	0.4	70.00
12/27/2018	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/28/2018	CD	19 Review and reconcile to bank account balances.	0.4	70.00
1/2/2019	RB	19 Brief review of control sheet reports for actual expenses	1.1	275.00
1/2/2019	CD	19 Review and reconcile to bank account balances. Download December bank statements.	0.6	105.00
1/2/2019	CD	19 Update project cost report	1.0	175.00
1/3/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/4/2019	CD	19 Review and reconcile to bank account balances.	0.5	87.50
1/7/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/7/2019	CD	19 Review payroll reports.	0.5	87.50
1/8/2019	RB	19 Calls with Carol Davis re: cash management and cost reporting issues	1.4	350.00
1/8/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/8/2019	CD	19 Calls with RB re: cash management and cost reporting.	1.4	245.00
1/8/2019	CD	19 Update project cost report	2.0	350.00
1/9/2019	RB	19 Calls with Carol Davis re: case issues: borrowing requirements, development of process for sales of extras costing; cash management	1.5	375.00
1/9/2019	CD	19 Review and reconcile to bank account balances. Transfer funds to payroll account.	0.3	52.50
1/9/2019	CD	19 Input payroll in register	1.1	192.50
1/9/2019	CD	19 Calls with RB re: case issues, sales cost process and cash management	1.5	262.50
1/9/2019	CD	19 Update project cost report	2.4	420.00

1/10/2019	RB	19	Calls with Carol Davis re: case issues (cash management coordination, cost reporting, extras costing, monthly operating report)	2.4	600.00
1/10/2019	RB	19	Review of detailed control sheets showing disbursements vs.model	1.1	275.00
1/10/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/10/2019	CD	19	Calls with RB re: case issues (cash management, cost reporting, extra's costing, monthly operating report)	2.4	420.00
1/11/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/11/2019	CD	19	Update project cost report	1.7	297.50
1/11/2019	CD	19	Review amounts owed for unemployment from payroll processor.	0.1	17.50
1/12/2019	RB	19	Review cash account reconciliation detail & determine funding needs	0.4	100.00
1/12/2019	RB	19	Work on development of costing and other calculation factors for sales of extras (options and upgrade) for townhomes	0.9	225.00
1/12/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
1/12/2019	CD	19	Email correspondence re accrued loan interest	0.1	17.50
1/15/2019	RB	19	Calls with Carol Davis re: cash management and cost reporting case issues	1.9	475.00
1/15/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/15/2019	CD	19	Review 4th quarter 2018 and annual payroll reports for payroll processor	0.3	52.50
1/15/2019	CD	19	Update project cost report	2.7	472.50
1/15/2019	CD	19	Calls with RB re cash management and cost reporting issues	1.9	332.50
1/16/2019	RB	19	Calls with Carol Davis re: case issues: borrowing requirements, actual costs review	0.8	200.00
1/16/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/16/2019	CD	19	Call with RB re case issues (borrowing requirements, actual cost review)	0.8	140.00
1/17/2019	RB	19	Handle cash management issues	0.9	225.00
1/17/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/18/2019	CD	19	Review and reconcile to bank account balances.	0.4	70.00
1/21/2019	RB	19	Call with Carol Davis re: actual disbursements vs. model reports	0.6	150.00
1/21/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/21/2019	CD	19	Calls with RB re disbursements vs model reports	0.6	105.00
1/21/2019	CD	19	Update project cost report	0.8	140.00
1/22/2019	RB	19	Review actual cost reporting by category	2.9	725.00
1/22/2019	RB	19	Review check register and coordinate cash management issues with Carol Davis; capture of certain invoices for future costing purposes on extra items	1.4	350.00
1/22/2019	CD	19	Update project cost report	0.4	70.00
1/23/2019	RB	19	Review actual costs vs projections	1.7	425.00
1/23/2019	RB	19	Calls with Carol Davis re: actual cost to budget reporting compilation	1.0	250.00
1/23/2019	CD	19	Calls with RB re actual cost to budget reporting	1.0	175.00
1/23/2019	CD	19	Preparation of project cost reporting to budget model	2.7	472.50
1/23/2019	CD	19	Update project cost report	0.7	122.50
1/24/2019	RB	19	Review of draft control sheets showing recap analysis of budget vs actual costs determined from individual line items	2.6	650.00
1/24/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
1/24/2019	CD	19	Receive and review payroll reports. Update register.	0.9	157.50
1/25/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/28/2019	RB	19	Review of actual costs compared to budgeted model costs	0.6	150.00
1/28/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
1/29/2019	RB	19	Call with Carol Davis re: financial reporting issues	0.5	125.00
1/29/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
1/29/2019	CD	19	Calls with RB re financial reporting issues	0.5	87.50
1/30/2019	RB	19	Calls with Carol re: coordination of cash management and budget-to-actual reporting needs	0.5	125.00
1/30/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/30/2019	CD	19	Calls with RB re cash management and budget reporting needs	0.5	87.50
1/30/2019	CD	19	Update project cost report	0.5	87.50
1/31/2019	RB	19	Calls with Carol Davis re: detailed analysis of actual vs projected costs reporting	3.1	775.00
1/31/2019	RB	19	Followup review of numbers in actual vs projected costs reporting	0.6	150.00
1/31/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/31/2019	CD	19	Calls with RB re detailed analysis of actual vs projected costs reporting	3.1	542.50
2/1/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/1/2019	CD	19	Update project cost report. Review vendor payments to cost report.	2.0	350.00
2/3/2019	RB	19	Cash management coordination	0.4	100.00

2/4/2019	CD	19	Review and reconcile to bank account balances. Download January bank statements.	0.3	52.50
2/5/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/6/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
2/7/2019	CD	19	Review payroll reports and input in register.	0.4	70.00
2/7/2019	CD	19	Review and reconcile to bank account balances. Input bank deposit	0.5	87.50
2/8/2019	CD	19	Review and reconcile to bank account balances.	0.4	70.00
2/11/2019	CD	19	Review and reconcile to bank account balance and cash management	0.5	87.50
2/12/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
2/13/2019	RB	19	Calls with Carol Davis re: case issues: cash management, contractor and vendor cost allocations	0.9	225.00
2/13/2019	RB	19	Review communication and documentation re: payroll files	0.2	50.00
2/13/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/13/2019	CD	19	Update project cost report.	1.7	297.50
2/13/2019	CD	19	Calls with RB re cash management case issues and project cost allocations	0.9	157.50
2/14/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
2/15/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
2/18/2019	RB	19	Call with Carol Davis re: cash management coordination and remittance advice information input	0.2	50.00
2/18/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
2/19/2019	RB	19	Calls with Carol Davis re: cash management and cost reporting case issues	1.3	325.00
2/19/2019	CD	19	Calls with RB re cash management, cost reporting and case issues.	1.3	227.50
2/20/2019	CD	19	Review and reconcile to bank account balances.	0.5	87.50
2/20/2019	CD	19	Update project cost report.	1.9	332.50
2/21/2019	RB	19	Calls with Carol Davis re: case issues	0.2	50.00
2/21/2019	CD	19	Review and reconcile to bank account balances.	0.4	70.00
2/21/2019	CD	19	Received payroll reports from payroll processing company	0.1	17.50
2/21/2019	CD	19	Call with RB re UST balance	0.2	35.00
2/23/2019	RB	19	Handle cash management issues & related documentation issues	0.4	100.00
2/25/2019	CD	19	Review and reconcile to bank account balances.	0.4	70.00
2/26/2019	RB	19	Calls with Carol Davis re: cash management and cost reporting case issues	0.5	125.00
2/26/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/26/2019	CD	19	Calls with RB re cash management and cost reporting	0.5	87.50
2/27/2019	RB	19	Calls with Carol re: cash management and accounts payable issues	0.5	125.00
2/27/2019	CD	19	Review and reconcile to bank account balances	0.2	35.00
2/27/2019	CD	19	Calls with RB re cash management and accounts payable issues	0.5	87.50
2/28/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/1/2019	CD	19	Review and reconcile to bank account balances.	0.4	70.00
3/4/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/5/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
3/6/2019	RB	19	Call with Carol Davis re: cash management coordination, contractor remittance information and cost reporting matters	0.6	150.00
3/6/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
3/7/2019	RB	19	Call with Carol Davis re: cash management coordination, contractor remittance information and cost reporting matters	1.0	250.00
3/7/2019	RB	19	Review and analysis of cost control reporting; budget planning	4.9	1,225.00
3/7/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/7/2019	CD	19	Update project cost report.	1.8	315.00
3/7/2019	CD	19	Call with RB re cash management and cost reporting	0.6	105.00
3/8/2019	RB	19	Call with Carol Davis re: cash management coordination, contractor remittance information and cost reporting matters	0.3	75.00
3/8/2019	CD	19	Review payroll reports.	0.3	52.50
3/8/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/8/2019	CD	19	Call with RB re cash management, contractor remittance and cost reporting	0.3	52.50
3/11/2019	CD	19	Email correspondence re vendor for IVC.	0.1	17.50
3/11/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/11/2019	CD	19	Update project cost report.	1.2	210.00
3/12/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/13/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50

3/14/2019	RB	19	Calls with Carol Davis re: case issues (cash management and budget comparisons)	0.3	75.00
3/14/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/14/2019	CD	19	Calls with RB re cash management and budget	0.5	87.50
3/15/2019	RB	19	Calls with Carol Davis re: cash management coordination	0.2	50.00
3/15/2019	CD	19	Call with RB re: cash management	0.2	35.00
3/15/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/18/2019	CD	19	Review payroll reports	0.3	52.50
3/18/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/18/2019	CD	19	Update project cost report.	1.6	280.00
3/19/2019	CD	19	Review and reconcile to bank account balances. Transfer funds from checking to payroll.	0.3	52.50
3/20/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/21/2019	CD	19	Review and reconcile to bank account balances.	0.4	70.00
3/25/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
3/26/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/27/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/28/2019	RB	19	Calls with Carol Davis re: case issues	0.1	25.00
3/28/2019	CD	19	Call with RB re: contractor refund	0.1	17.50
3/28/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/29/2019	RB	19	Review communication re: cash management	0.3	75.00
3/29/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
4/1/2019	CD	19	Review and reconcile to bank account balances. Download April bank statements	0.2	35.00
4/2/2019	RB	19	Calls with Carol Davis re: cash management and cost reporting issues	0.3	75.00
4/2/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
4/2/2019	CD	19	Call with RB re: cost reporting and cash management	0.3	52.50
4/3/2019	CD	19	Update interest schedule for Investor Financing	0.3	52.50
4/3/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/4/2019	CD	19	Received payroll reports.	0.3	52.50
4/4/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
4/4/2019	CD	19	Update project cost report.	1.5	262.50
4/5/2019	RB	19	Work on costing issues for reporting purposes	0.6	150.00
4/5/2019	CD	19	Review and reconcile to bank account balances. Review bank account for deposit.	0.3	52.50
4/8/2019	CD	19	Review and reconcile to bank account balances.	0.4	70.00
4/8/2019	CD	19	Update post-petition loan worksheet	0.1	17.50
4/8/2019	CD	19	To bank to deposit refund check from vendor	0.4	70.00
4/9/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
4/10/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/11/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/12/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/15/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/16/2019	CD	19	Received payroll reports and input.	0.3	52.50
4/16/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/16/2019	CD	19	Update project cost report.	0.8	140.00
4/17/2019	RB	19	Call with Carol Davis re: cash management coordination issues	0.1	25.00
4/17/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/17/2019	CD	19	Update project cost report.	2.8	490.00
4/18/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/18/2019	CD	19	Input payroll	0.3	52.50
4/19/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/22/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/23/2019	RB	19	Call with Carol Davis re: cash management coordination issues	0.3	75.00
4/23/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/23/2019	CD	19	Call with RB re: cash management coordination issues	0.3	52.50
4/24/2019	CD	19	Review and reconcile to bank account balance.	0.2	35.00
4/25/2019	RB	19	Work on cash needs projection	3.2	800.00
4/25/2019	RB	19	Call with Carol Davis re: historical cost reports	0.2	50.00
4/25/2019	CD	19	Review and reconcile to bank account balances	0.3	52.50
4/25/2019	CD	19	Update project cost report.	1.5	262.50
4/25/2019	CD	19	Call with RB re: cost reports	0.2	35.00
4/26/2019	CD	19	Review and reconcile to bank account balances	0.1	17.50
4/29/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00

4/29/2019	CD	19 Download payroll reports.	0.2	35.00
4/29/2019	CD	19 Update interest schedule for Investor Financing	0.1	17.50
4/30/2019	RB	19 Calls with Carol Davis re: cash management and cost reporting case issues	0.6	150.00
4/30/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
4/30/2019	CD	19 Cash management re stop payment of check	0.4	70.00
4/30/2019	CD	19 Calls with RB re cash management and cost reporting issues	0.6	105.00
5/1/2019	CD	19 Review and reconcile to April bank account balances. Input payroll transfer of funds.	0.3	52.50
5/2/2019	CD	19 Review and reconcile to bank account balances. Download April bank statements	0.2	35.00
5/2/2019	CD	19 Update project cost report.	0.9	157.50
5/3/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
5/6/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/6/2019	CD	19 Email correspondence re admin expense detail	0.2	35.00
5/7/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/7/2019	CD	19 Prepare Admin expense detail worksheet from June 2017 - March 2018.	2.8	490.00
5/8/2019	RB	19 Review daily cash report activity	0.2	50.00
5/8/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/8/2019	CD	19 Update Investor Financing loan schedule.	0.1	17.50
5/9/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
5/10/2019	RB	19 Work on cash management issues	0.3	75.00
5/10/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
5/10/2019	CD	19 Update project cost report.	1.4	245.00
5/13/2019	RB	19 Calls with Carol Davis re: cash management planning	0.7	175.00
5/13/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/13/2019	CD	19 Calls with RB re cash management planning	0.7	122.50
5/14/2019	RB	19 Calls with Carol Davis re: cash management and cost reporting case issues	0.2	50.00
5/14/2019	CD	19 Review and reconcile to bank account balances.	0.7	122.50
5/14/2019	CD	19 Calls with payroll company re PA 1st Qtr checks.	0.4	70.00
5/14/2019	CD	19 Call with RB re cash management	0.2	35.00
5/15/2019	RB	19 Calls with Carol Davis re: case issues	1.2	300.00
5/15/2019	CD	19 Review and reconcile to bank account balances.	0.3	52.50
5/15/2019	CD	19 Calls with RB re cash management & reporting	1.2	210.00
5/16/2019	RB	19 Calls with Carol Davis re: case issues	0.5	125.00
5/16/2019	RB	19 Work on cash management coordination and related projections and planning	6.3	1,575.00
5/16/2019	CD	19 Review and reconcile to bank accounts	0.1	17.50
5/16/2019	CD	19 Calls with RB re cash management case issues	0.5	87.50
5/16/2019	CD	19 Update project cost report.	2.1	367.50
5/17/2019	RB	19 Call with Carol Davis re: case issues	0.9	225.00
5/17/2019	RB	19 Work on cash management coordination issues	0.6	150.00
5/17/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/17/2019	CD	19 Review construction budgeting information	0.2	35.00
5/17/2019	CD	19 Call with RB re cost reporting	0.9	157.50
5/17/2019	CD	19 Update and review project cost report.	2.0	350.00
5/20/2019	RB	19 Call with Carol Davis re: cash management coordination issues	0.1	25.00
5/20/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/20/2019	CD	19 Call with RB re cash management coordination	0.1	17.50
5/21/2019	RB	19 Call with Carol Davis re: cash management issues	0.3	75.00
5/21/2019	RB	19 Cash management planning work	2.4	600.00
5/21/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/21/2019	CD	19 Call with RB re cash management issues	0.3	52.50
5/22/2019	RB	19 Work on updated cash flow projections	4.7	1,175.00
5/22/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/23/2019	RB	19 Work on short term cash forecast	3.7	925.00
5/23/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
5/23/2019	CD	19 Review construction budgeting report information	0.4	70.00
5/24/2019	CD	19 Review and reconcile to bank account balance.	0.1	17.50
5/27/2019	CD	19 Review and reconcile to bank account balance.	0.1	17.50
5/28/2019	RB	19 Work on cash management planning	0.8	200.00
5/29/2019	CD	19 Review and reconcile to bank account balances	0.1	17.50
5/29/2019	CD	19 Received, review and input in register payroll due.	0.3	52.50

5/30/2019	CD	19	Review and reconcile to bank account balances. Transfer funds from checking to payroll account.	0.4	70.00
5/31/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/2/2019	RB	19	Review daily cash report	0.1	25.00
6/3/2019	CD	19	Review and reconcile to May bank account balances. Download May bank statements.	0.3	52.50
6/4/2019	RB	19	Review daily cash report & forecast payment schedule	0.6	150.00
6/4/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/5/2019	RB	19	Review daily cash report	0.1	25.00
6/5/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/6/2019	RB	19	Update cash needs forecasts	3.4	850.00
6/6/2019	RB	19	Review daily cash report	0.2	50.00
6/6/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/6/2019	CD	19	Input adjustment to cost reporting worksheet.	0.1	17.50
6/7/2019	RB	19	Review daily cash report	0.1	25.00
6/7/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/9/2019	RB	19	Review daily cash report	0.2	50.00
6/10/2019	RB	19	Initial review of Control Sheet drafts prepared for cost control and forecasting	2.6	650.00
6/10/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/10/2019	CD	19	Download 6/17 payroll reports and input in register.	0.3	52.50
6/10/2019	CD	19	Update project cost report.	0.7	122.50
6/11/2019	RB	19	Review daily cash report	0.1	25.00
6/11/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/12/2019	RB	19	Review daily cash report	0.1	25.00
6/12/2019	CD	19	Review and reconcile to bank account balances. Transfer funds between accounts.	0.3	52.50
6/13/2019	RB	19	Review daily cash report	0.2	50.00
6/13/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/13/2019	CD	19	Review updated cash projection	0.1	17.50
6/14/2019	RB	19	Review daily cash report	0.2	50.00
6/14/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/17/2019	RB	19	Work on cash projection information	1.7	425.00
6/17/2019	RB	19	Review daily cash report	0.2	50.00
6/17/2019	CD	19	Review and reconcile to bank account balance	0.1	17.50
6/17/2019	CD	19	Update project cost report.	2.9	507.50
6/18/2019	RB	19	Review daily cash report	0.1	25.00
6/18/2019	RB	19	Calls with Carol Davis re: cash management and projection work issues	0.4	100.00
6/18/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/18/2019	CD	19	Calls with RB re: cash management and projection work issues	0.4	70.00
6/19/2019	RB	19	Review daily cash report	0.2	50.00
6/19/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/20/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/21/2019	RB	19	Review daily cash report	0.1	25.00
6/21/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/24/2019	RB	19	Review daily cash report	0.2	50.00
6/24/2019	CD	19	Review and reconcile to bank account balances	0.2	35.00
6/25/2019	RB	19	Review daily cash report	0.1	25.00
6/25/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/26/2019	RB	19	Calls with Carol Davis re: case issues	0.1	25.00
6/26/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/26/2019	CD	19	Call with RB re funds deposited	0.1	17.50
6/26/2019	CD	19	Update Investor Financing loan schedule.	0.1	17.50
6/27/2019	RB	19	Review daily cash report	0.1	25.00
6/27/2019	CD	19	Review and reconcile to bank account balances.	0.5	87.50
6/27/2019	CD	19	Email correspondence with bank re wire transfer fee	0.1	17.50
6/28/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
6/28/2019	CD	19	Update project cost report.	2.1	367.50
7/1/2019	CD	19	Review June bank account balances. Download June bank statements	0.3	52.50
7/1/2019	CD	19	Update project cost report.	1.2	210.00
7/2/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/3/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
7/5/2019	CD	19	Review and reconcile to bank account balance.	0.1	17.50
7/8/2019	CD	19	Review and reconcile to bank balances.	0.3	52.50

7/9/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
7/9/2019	CD	19 Email correspondence re check order fee	0.1	17.50
7/10/2019	CD	19 Review and reconcile to bank balances.	0.2	35.00
7/10/2019	CD	19 Download payroll reports, transfer payroll funds	0.3	52.50
7/11/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
7/11/2019	CD	19 Input payroll in register.	0.2	35.00
7/12/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
7/15/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
7/16/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
7/17/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
7/18/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
7/19/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
7/22/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
7/23/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
7/24/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
7/25/2019	CD	19 Input payroll in registers.	0.3	52.50
7/26/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
7/28/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
8/6/2019	CD	19 Review and reconcile to bank account balance.	0.2	35.00
8/7/2019	CD	19 Review and reconcile to bank account balance.	0.6	105.00
8/8/2019	CD	19 Review and reconcile to bank account balance.	0.1	17.50
8/8/2019	CD	19 Update project cost report	2.8	490.00
8/9/2019	CD	19 Review and reconcile to bank account balance.	0.4	70.00
8/9/2019	CD	19 Update project cost report	0.2	35.00
8/12/2019	CD	19 Review and reconcile to bank account balance.	0.3	52.50
8/13/2019	CD	19 Review and reconcile to bank account balance.	0.2	35.00
8/14/2019	CD	19 Review and reconcile to bank account balance.	0.1	17.50
8/15/2019	CD	19 Review and reconcile to bank account balance.	0.2	35.00
8/16/2019	CD	19 Review and reconcile to bank account balance.	0.1	17.50
8/19/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
8/20/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
8/20/2019	CD	19 Download payroll reports.	0.1	17.50
8/21/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
8/21/2019	CD	19 Input payroll for 8/26/19	0.2	35.00
8/22/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
8/26/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
8/27/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
8/28/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
8/29/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
8/30/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/3/2019	CD	19 Review and reconcile to bank account balances. Download August bank statements.	0.1	17.50
9/3/2019	CD	19 Download payroll reports.	0.2	35.00
9/4/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
9/4/2019	CD	19 Input payroll.	0.2	35.00
9/5/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/6/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/9/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/10/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/10/2019	CD	19 Update project cost report.	1.4	245.00
9/11/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/12/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
9/13/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/16/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/17/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/17/2019	CD	19 Review and input payroll expense in register	0.6	105.00
9/18/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
9/19/2019	CD	19 Review and reconcile to bank accounts	0.1	17.50
9/20/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/23/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/24/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/25/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
9/26/2019	CD	19 Review and reconcile to bank account balances. Forward register to Trustee.	0.2	35.00

9/30/2019	CD	19	Receive and review quarterly payroll reports.	0.4	70.00
9/30/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/1/2019	CD	19	Review and reconcile to bank account balances. Update register	0.3	52.50
10/1/2019	CD	19	Review and input payroll expense in register	0.4	70.00
10/2/2019	CD	19	Review and reconcile to bank account balances. Transfer payroll funds.	0.3	52.50
10/3/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/4/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/7/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/7/2019	CD	19	Review email correspondence re bank wire	0.1	17.50
10/8/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/9/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/15/2019	CD	19	Review and reconcile to bank account balances. Email updated register to KOH.	0.4	70.00
10/16/2019	CD	19	Review and input payroll expense in register	0.5	87.50
10/16/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/17/2019	CD	19	Review and reconcile to bank account balances. Transfer payroll funds.	0.2	35.00
10/21/2019	RB	19	Call with Carol Davis re: cash planning and reporting issues	0.2	50.00
10/21/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/21/2019	CD	19	Call with RB re cash planning and reporting issues	0.2	35.00
10/22/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/23/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/24/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/25/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/28/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/29/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/29/2019	CD	19	Receive and review payroll reports.	0.1	17.50
10/30/2019	RB	19	Calls with Carol Davis re: cash planning and reporting issues	0.6	150.00
10/30/2019	CD	19	Update check register	0.2	35.00
10/30/2019	CD	19	Review and reconcile to bank account balances, transfer payroll funds	0.2	35.00
10/30/2019	CD	19	Update loan worksheet	0.1	17.50
10/30/2019	CD	19	Calls with RB re cash planning and reporting	0.6	105.00
10/31/2019	CD	19	Review and reconcile to bank account balances.	0.5	87.50
11/1/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
11/1/2019	CD	19	Email correspondence with payroll company re 3rd Qtr PA tax payments	0.2	35.00
11/1/2019	CD	19	Review and input payroll transactions.	0.7	122.50
11/4/2019	CD	19	Review and reconcile to bank account balances. Download October bank statements.	0.2	35.00
11/4/2019	CD	19	Update check register	0.7	122.50
11/6/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
11/6/2019	CD	19	Update cost reporting worksheet	1.7	297.50
11/7/2019	CD	19	Update payables register.	0.2	35.00
11/8/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
11/11/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
11/12/2019	CD	19	Review lenders loan schedules.	0.4	70.00
11/13/2019	CD	19	Review and reconcile to bank account balances.	0.2	35.00
11/13/2019	CD	19	Download and input payroll.	0.4	70.00
11/15/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
11/19/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
11/19/2019	CD	19	Email to KOH and RB updated register.	0.1	17.50
11/19/2019	CD	19	Calls with RB re cash planning and reporting issues	1.4	245.00
11/20/2019	CD	19	Review monthly operating report to project cost report.	1.0	175.00
11/21/2019	RB	19	Call with Carol Davis re: cash planning and reporting issues	0.7	175.00
11/21/2019	CD	19	Review project costs.	2.0	350.00
11/21/2019	CD	19	Calls with RB re cash planning and reporting issues	0.7	122.50
11/22/2019	CD	19	Review and reconcile to bank account balances.	0.1	17.50
11/25/2019	CD	19	Review and reconcile to bank account balances.	0.3	52.50
11/25/2019	CD	19	Download and input payroll.	0.3	52.50
11/25/2019	CD	19	Call with RB re cash planning (.2) and review of cash planning (.2)	0.4	70.00
11/29/2019	CD	19	Review and reconcile to bank account balance.	0.1	17.50
12/2/2019	RB	19	Call with Carol D. on cash planning issues, payables and reporting issues	0.6	150.00
12/2/2019	CD	19	Review and reconcile to bank account balances. Download November bank statements.	0.5	87.50
12/2/2019	CD	19	Calls with RB re cash planning, payables and reporting.	0.6	105.00

12/3/2019	RB	19 Calls with Carol D. on cash planning issues, payables and reporting issues	1.6	400.00
12/4/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/5/2019	RB	19 Calls with Carol D. on cash planning issues, payables and reporting issues	0.2	50.00
12/5/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/5/2019	CD	19 Call with RB re cash planning	0.2	35.00
12/5/2019	CD	19 Review email correspondence from payroll company re end of year info	0.1	17.50
12/6/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/9/2019	CD	19 Update project cost report.	2.3	402.50
12/9/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/10/2019	CD	19 Update project cost report.	1.8	315.00
12/10/2019	CD	19 Download and input payroll.	0.3	52.50
12/10/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/11/2019	RB	19 Calls with Carol D. re: cash planning and reporting issues	1.4	350.00
12/11/2019	CD	19 Review and reconcile to bank account balances.	0.3	52.50
12/11/2019	CD	19 Calls with RB re cash planning and reporting.	1.4	245.00
12/11/2019	CD	19 Update project cost report.	2.0	350.00
12/12/2019	RB	19 Calls with Carol D. on cash planning issues, payables and reporting issues	1.0	250.00
12/12/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/12/2019	CD	19 Update project cost report.	2.6	455.00
12/13/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/16/2019	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/17/2019	RB	19 Calls with Carol Davis re: cash planning and reporting issues, cash planning and vendor issues	1.6	400.00
12/17/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/17/2019	CD	19 Calls with RB re cash planning and reporting	1.6	280.00
12/18/2019	RB	19 Calls with Carol D. re: cash planning and reporting issues	0.9	225.00
12/18/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/19/2019	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/20/2019	CD	19 Review and reconcile to bank account balances.	0.3	52.50
12/30/2019	CD	19 Review and reconcile to bank account balances. Update registers.	0.5	87.50
12/30/2019	CD	19 Update register and review expenses	1.0	175.00
1/2/2020	CD	19 Review and reconcile to bank account balances. Download December bank statements.	0.5	87.50
1/3/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/6/2020	RB	19 Calls with Carol D. on cash planning issues, payables and reporting issues	0.1	25.00
1/6/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/6/2020	CD	19 Call with RB re cash planning, payables and reporting.	0.1	17.50
1/7/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
1/8/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
1/8/2020	CD	19 Update Loan Interest worksheet	0.2	35.00
1/8/2020	CD	19 Input payroll in register.	0.5	87.50
1/9/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/10/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
1/13/2020	RB	19 Review updated bank account info	0.1	25.00
1/14/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
1/15/2020	CD	19 Review and reconcile to bank account balances, update registers.	0.5	87.50
1/16/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
1/16/2020	CD	19 Receive and review 4th Qtr 2019 payroll reports.	0.6	105.00
1/20/2020	RB	19 Review emails from vendors and determine action plan and work on cash management issues	1.6	400.00
1/20/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
1/20/2020	CD	19 Review email correspondence re deposit check	0.1	17.50
1/21/2020	CD	19 Update register including voids, payroll transactions	1.1	192.50
1/22/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/23/2020	CD	19 Review and reconcile to bank account balances.	0.4	70.00
1/24/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
1/27/2020	RB	19 Calls with Carol D. on cash planning issues, payables and reporting issues	0.5	125.00
1/27/2020	CD	19 Review and reconcile to bank account balances.	0.3	52.50
1/27/2020	CD	19 Call with RB re cash planning, payables and reporting issues.	0.5	87.50

1/28/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
1/28/2020	CD	19	Call with Bernie re: updated information. Update payroll records.	0.2	35.00
1/28/2020	CD	19	Review schedule of payments.	0.3	52.50
1/29/2020	RB	19	Calls with Carol Davis re: case issues	1.8	450.00
1/29/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
1/29/2020	CD	19	Call with RB re cash management, payables	1.8	315.00
1/29/2020	CD	19	Review budget	0.4	70.00
1/30/2020	RB	19	Review multiple communications re: Regions Bank account	0.4	100.00
1/30/2020	CD	19	Review and reconcile to bank account balance. Email correspondence and discussion with bank re account. Update register	1.0	175.00
1/31/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/31/2020	CD	19	Call with KOH re Reports and funds in case	0.2	35.00
2/3/2020	CD	19	Review and reconcile to bank account balances. Download January bank statements.	0.4	70.00
2/4/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
2/4/2020	CD	19	Receive and review payroll reports. Update register.	0.4	70.00
2/5/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/6/2020	RB	19	Review cash management information	0.6	150.00
2/6/2020	CD	19	Review and reconcile to bank account balances. Transfer payroll funds.	0.2	35.00
2/7/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
2/10/2020	CD	19	Receive and reconcile to bank account balances.	0.1	17.50
2/11/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
2/11/2020	CD	19	Prepare summary of 2019 transactions.	1.5	262.50
2/11/2020	CD	19	Review and respond to email correspondence re UST fee	0.2	35.00
2/12/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
2/13/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/14/2020	RB	19	Work on accounts payable and cash management matters	2.7	675.00
2/14/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/17/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/17/2020	CD	19	Update project cost report.	1.6	280.00
2/18/2020	CD	19	Receive and review original signed Release #7 from Bristol Borough	0.3	52.50
2/19/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/19/2020	CD	19	Receive payroll reports, review and input payroll transactions	0.4	70.00
2/20/2020	CD	19	Review and reconcile to bank account balances.	0.4	70.00
2/21/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/24/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/25/2020	RB	19	Call with Carol Davis re: case issues	0.4	100.00
2/25/2020	CD	19	Review bank account balances.	0.1	17.50
2/25/2020	CD	19	Review email correspondence re filed fee application and fee invoice for amounts due	0.2	35.00
2/25/2020	CD	19	Update project cost report.	2.5	437.50
2/25/2020	CD	19	Call with RB re case issues	0.4	70.00
2/26/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/26/2020	CD	19	Review and update registers for reporting	1.0	175.00
2/26/2020	CD	19	Review and update project cost report.	1.1	192.50
2/27/2020	RB	19	Brief initial review of updated control sheet report	0.4	100.00
2/27/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
2/28/2020	CD	19	Review and reconcile to bank account balances. Update register	0.2	35.00
3/2/2020	CD	19	Review and reconcile to bank account balances. Download February bank statements.	0.3	52.50
3/3/2020	CD	19	Review and reconcile to bank account balance.	0.1	17.50
3/4/2020	CD	19	Review and reconcile to bank account balances. Transfer payroll funds.	0.2	35.00
3/4/2020	CD	19	Input payroll in register.	0.3	52.50
3/5/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/6/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/9/2020	RB	19	Review cash report	0.1	25.00
3/9/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/10/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/10/2020	CD	19	Update project cost report.	3.0	525.00
3/11/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/12/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/13/2020	RB	19	Calls with Carol Davis re: case issues	0.4	100.00
3/13/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/13/2020	CD	19	Call with RB re case issues	0.4	70.00

3/16/2020	RB	19 Calls with Carol D. on cash planning issues, payables and reporting issues	0.4	100.00
3/16/2020	CD	19 Review email correspondence re payment received	0.1	17.50
3/16/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
3/17/2020	CD	19 Review and reconcile to bank account balance.	0.1	17.50
3/17/2020	CD	19 Download and review payroll reports.	0.2	35.00
3/17/2020	CD	19 Review deposit information and confirm deposit in escrow account	0.5	87.50
3/17/2020	CD	19 Input payroll in register, transfer funds between accounts. Input payables check.	0.6	105.00
3/18/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
3/20/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
3/23/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
3/24/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
3/25/2020	CD	19 Review and reconcile to bank account balance.	0.2	35.00
3/25/2020	CD	19 Update registers for IVC.	0.5	87.50
3/26/2020	CD	19 Review and reconcile to bank account balance.	0.1	17.50
3/27/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
3/30/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
3/31/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
4/1/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
4/2/2020	CD	19 Review and reconcile to bank account balances. Download March bank statements. Transfer payroll funds.	0.3	52.50
4/2/2020	CD	19 Input payroll in register.	0.3	52.50
4/3/2020	CD	19 Review and reconcile to bank account balances.	0.3	52.50
4/3/2020	CD	19 Receive and review quarterly payroll reports.	0.1	17.50
4/3/2020	CD	19 Update registers for IVC.	1.0	175.00
4/3/2020	CD	19 Update BKRE accrued interest schedule.	0.2	35.00
4/6/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
4/7/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
4/8/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
4/9/2020	CD	19 Review and reconcile to bank account balance.	0.1	17.50
4/10/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
4/13/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
4/14/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
4/14/2020	CD	19 Download and print payroll reports.	0.1	17.50
4/15/2020	CD	19 Review and reconcile to bank account balances.	0.3	52.50
4/16/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
4/17/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
4/20/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
4/21/2020	CD	19 Review bank account balances.	0.1	17.50
4/24/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
4/27/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
4/28/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
4/29/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
4/29/2020	CD	19 Update register and project cost report.	1.1	192.50
4/29/2020	CD	19 Download and print payroll reports.	0.2	35.00
4/29/2020	CD	19 Update project cost report.	3.1	542.50
5/1/2020	RB	19 Review cash reports for IVC and HOA	0.2	50.00
5/1/2020	CD	19 Review and reconcile to bank account balances. Input payroll.	0.6	105.00
5/4/2020	CD	19 Review and reconcile to bank account balances. Download April bank statements.	0.3	52.50
5/5/2020	RB	19 Review cash report & balances	0.2	50.00
5/5/2020	CD	19 Review and reconcile to bank account	0.2	35.00
5/6/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
5/7/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
5/8/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
5/11/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/12/2020	CD	19 Update register with expenses and sale proceeds.	0.8	140.00
5/12/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/13/2020	CD	19 Email to bank re account fee. Review and reconcile to bank account balances.	0.2	35.00
5/14/2020	CD	19 Review and reconcile to bank account balances.	0.3	52.50
5/15/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
5/15/2020	CD	19 Update April control sheet	2.0	350.00

5/18/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
5/19/2020	CD	19	Review bank account balances.	0.2	35.00
5/19/2020	CD	19	Review bank account balances.	0.1	17.50
5/20/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
5/21/2020	CD	19	Receive and reconcile to bank account balances.	0.2	35.00
5/22/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
5/27/2020	CD	19	Review and reconcile to bank account balances. Transfer payroll funds. Input payroll in register.	0.4	70.00
5/28/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/1/2020	CD	19	Review and reconcile to bank account balances. Review bank statements.	0.5	87.50
6/2/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/3/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/8/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/9/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/9/2020	CD	19	Update project cost report.	3.4	595.00
6/9/2020	CD	19	Download payroll reports.	0.1	17.50
6/10/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/10/2020	CD	19	Input payroll	0.3	52.50
6/11/2020	CD	19	Review and reconcile to bank account balances. Transfer payroll funds. Input payroll in register.	0.2	35.00
6/12/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/15/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/15/2020	CD	19	Update June register.	0.5	87.50
6/16/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/17/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/17/2020	CD	19	Update project cost report.	1.6	280.00
6/18/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/18/2020	CD	19	Update project cost report.	4.3	752.50
6/22/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/23/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/24/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/24/2020	CD	19	Review project cost report information.	0.4	70.00
6/24/2020	CD	19	Download and input payroll reports.	0.4	70.00
6/25/2020	CD	19	Review and reconcile to bank account balances. Transfer payroll funds. Input payroll in register.	0.2	35.00
6/26/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/29/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/30/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/30/2020	CD	19	Input payroll.	0.4	70.00
7/1/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/1/2020	CD	19	Review and reconcile to bank account balances. Email to bank re fees.	0.2	35.00
7/2/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/2/2020	CD	19	Update project cost report.	2.1	367.50
7/6/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/6/2020	CD	19	Email project cost worksheet to RB	0.1	17.50
7/7/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/7/2020	CD	19	Download payroll reports.	0.1	17.50
7/8/2020	CD	19	Review and reconcile to bank account balances. Transfer payroll funds.	0.2	35.00
7/8/2020	CD	19	Input payroll	0.2	35.00
7/8/2020	CD	19	Confirm bank deposit to escrow account, input in register.	0.1	17.50
7/9/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/9/2020	CD	19	Update worksheets for water accounts.	0.2	35.00
7/10/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/13/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/13/2020	CD	19	Receive and review quarterly payroll reports.	0.2	35.00
7/14/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/14/2020	CD	19	Input checks in register.	0.4	70.00
7/15/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/16/2020	CD	19	Review and reconcile to bank account balance.	0.1	17.50
7/17/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/20/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/21/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/22/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/22/2020	CD	19	Download and input payroll reports.	0.3	52.50
7/23/2020	CD	19	Review and reconcile to bank account balances. Update register.	0.8	140.00

7/24/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/27/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/28/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/28/2020	CD	19	Update registers and schedules for deposits received.	0.3	52.50
7/29/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/29/2020	CD	19	Update vendor file with W-9	0.1	17.50
7/29/2020	CD	19	Update reports/register.	1.8	315.00
7/30/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/31/2020	CD	19	Review and reconcile to bank account balances.	0.4	70.00
8/3/2020	CD	19	Input deposit for extras in register.	0.1	17.50
8/3/2020	CD	19	Review and reconcile to July bank account balances. Download bank statements. Contact bank re bank account charges.	0.7	122.50
8/3/2020	CD	19	Review quarterly payroll amounts due.	0.2	35.00
8/4/2020	CD	19	Review and reconcile to bank account balances.	0.4	70.00
8/4/2020	CD	19	Input payroll in registers.	0.3	52.50
8/5/2020	CD	19	Review and reconcile to bank account balances. Transfer payroll funds to payroll account.	0.2	35.00
8/6/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
8/7/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
8/10/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
8/10/2020	CD	19	Update project cost report.	3.2	560.00
8/11/2020	CD	19	Review and reconcile to bank account balances. Contact bank re fees.	0.3	52.50
8/12/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
8/13/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
8/14/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
8/14/2020	CD	19	Update schedules, sales, etc.	0.6	105.00
8/14/2020	CD	19	Review bank account for wire deposit.	0.1	17.50
8/17/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
8/18/2020	RB	19	Calls with Carol Davis re: payables & cash reporting/planning	0.6	150.00
8/18/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
8/18/2020	CD	19	Receive and review payroll reports	0.5	87.50
8/18/2020	CD	19	Update project cost report.	1.5	262.50
8/19/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
8/20/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
8/20/2020	CD	19	Update project cost report.	2.1	367.50
8/20/2020	CD	19	Input payroll in register	0.2	35.00
8/21/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
8/24/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
8/25/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
8/26/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
8/27/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
8/28/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
8/31/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
9/1/2020	CD	19	Review and reconcile to bank account balances. Email correspondence with bank re fees.	0.4	70.00
9/1/2020	CD	19	Transfer payroll funds between accounts. Review and input payroll in registers.	0.6	105.00
9/2/2020	CD	19	Review and reconcile to bank account balances. Download bank statements.	0.4	70.00
9/2/2020	CD	19	Review and input updated payroll reports for 9/4/20 payroll.	0.7	122.50
9/3/2020	CD	19	Review and reconcile to bank account balances.	0.5	87.50
9/3/2020	CD	19	Receive and review payables invoices, scan and distribute as needed.	0.6	105.00
9/4/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
9/4/2020	CD	19	Update project cost report.	1.2	210.00
9/8/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
9/9/2020	CD	19	Review and reconcile to bank account balances.	0.4	70.00
9/10/2020	CD	19	Review and reconcile to bank account balances.	0.5	87.50
9/10/2020	CD	19	Email to RB re August project cost report	0.1	17.50
9/11/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
9/14/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
9/15/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
9/16/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
9/16/2020	CD	19	Download and print payroll reports. Input in register.	0.4	70.00
9/17/2020	CD	19	Review and reconcile to bank account balances	0.2	35.00

9/18/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
9/18/2020	CD	19	Update payroll reports.	0.8	140.00
9/21/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
9/22/2020	CD	19	Review and reconcile to bank account balances.	0.4	70.00
9/23/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
9/23/2020	CD	19	Update project cost report.	1.4	245.00
9/24/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
9/24/2020	CD	19	Update project cost report for September.	2.8	490.00
9/25/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
9/28/2020	CD	19	Review and reconcile to bank account balances	0.1	17.50
9/29/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
9/30/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
10/1/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
10/2/2020	CD	19	Review and reconcile to bank account balances.	0.4	70.00
10/5/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/6/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/7/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
10/8/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/8/2020	CD	19	Received 3rd Qtr 2020 payroll reports.	0.1	17.50
10/9/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/9/2020	CD	19	Received and review payroll reports for 10/19 payroll.	0.2	35.00
10/12/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/12/2020	CD	19	Review payroll reports	0.2	35.00
10/13/2020	CD	19	Call with RB re invoices and reporting	0.3	52.50
10/14/2020	CD	19	Review and reconcile to bank account balances. Transfer payroll funds	0.3	52.50
10/15/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
10/15/2020	CD	19	Work on September project cost report.	0.8	140.00
10/16/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/16/2020	CD	19	Work on September project cost report.	0.5	87.50
10/19/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/20/2020	CD	19	Review and reconcile to bank account balances.	0.1	17.50
10/20/2020	CD	19	Update project cost report.	0.3	52.50
10/21/2020	RB	19	Calls with Carol Davis re: info reporting (control sheet updates and cash management reports)	0.5	125.00
10/21/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/22/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/26/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/26/2020	CD	19	Update project cost report.	0.5	87.50
10/27/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
10/27/2020	CD	19	Update project cost report for October.	3.0	525.00
10/27/2020	CD	19	Email correspondence with bank re check order fee	0.1	17.50
10/27/2020	CD	19	Received, review and input payroll reports.	0.5	87.50
10/28/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
10/30/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
11/2/2020	CD	19	Review and reconcile to bank account balances. Download bank statements.	0.6	105.00
11/3/2020	CD	19	Review and reconcile to bank account balance.	0.1	17.50
11/4/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
11/4/2020	CD	19	Preparation of October project cost report	0.8	140.00
11/5/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
11/5/2020	CD	19	Email correspondence with bank re stop payment on check. Update register for stop payment.	0.4	70.00
11/6/2020	CD	19	Review and reconcile to bank account balances.	0.8	140.00
11/6/2020	CD	19	Email correspondence with Regions Bank re bank fee	0.1	17.50
11/9/2020	CD	19	Review and reconcile to bank account balances.	0.2	35.00
11/10/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
11/10/2020	CD	19	Download payroll reports	0.2	35.00
11/11/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
11/11/2020	CD	19	Input payroll in register.	0.2	35.00
11/12/2020	CD	19	Review and reconcile to bank account balance.	0.3	52.50
11/12/2020	CD	19	Update cost reporting worksheet	3.5	612.50
11/16/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50
11/16/2020	CD	19	Update register with void check and deposit.	0.4	70.00
11/17/2020	CD	19	Review and reconcile to bank account balances.	0.3	52.50

11/17/2020	CD	19 Correspondence with bank re escrow account deposit	0.1	17.50
11/18/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
11/19/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
11/20/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
11/23/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
11/24/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
11/24/2020	CD	19 Input payroll reports for 11/30/20 payroll.	0.4	70.00
11/25/2020	CD	19 Review and reconcile to bank account balances. Transfer payroll funds. Input payroll in register.	0.4	70.00
11/27/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
11/30/2020	CD	19 Review and reconcile to bank account balances.	0.4	70.00
12/1/2020	CD	19 Review and reconcile to bank account balances.	0.3	52.50
12/1/2020	CD	19 Email correspondence with Regions Bank re bank account fees	0.1	17.50
12/2/2020	CD	19 Review and reconcile to bank account balances.	0.4	70.00
12/3/2020	CD	19 Review and reconcile to bank account balances. Download and review November bank statements.	0.5	87.50
12/4/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/4/2020	CD	19 Update project cost report.	1.7	297.50
12/7/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/8/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/9/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/9/2020	CD	19 Input payroll in register.	0.3	52.50
12/10/2020	CD	19 Review and reconcile to bank account balances.	0.1	17.50
12/14/2020	CD	19 Review and reconcile to bank account balances.	0.6	105.00
12/15/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/16/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/18/2020	CD	19 Update project cost report.	2.2	385.00
12/22/2020	CD	19 Review and reconcile to bank account balances.	0.2	35.00
12/22/2020	CD	19 Download payroll reports and input in register	0.5	87.50
12/31/2020	CD	19 Review and reconcile to bank account balances.	0.3	52.50
1/4/2021	CD	19 Review and reconcile to bank account balances. Download December bank statements.	0.2	35.00
1/4/2021	CD	19 Update payroll reports in registers.	0.2	35.00
1/5/2021	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/5/2021	CD	19 Preparation of December project cost report	2.9	507.50
1/6/2021	CD	19 Review and reconcile to bank account balances.	0.4	70.00
1/7/2021	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/8/2021	CD	19 Review and reconcile to bank account balances.	0.3	52.50
1/11/2021	CD	19 Review and reconcile to bank account balances.	0.3	52.50
1/12/2021	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/13/2021	CD	19 Review and reconcile to bank account balances.	0.3	52.50
1/14/2021	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/14/2021	CD	19 Review post petition loan balance with interest	0.1	17.50
1/15/2021	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/15/2021	CD	19 Download 4th Qtr payroll reports	0.1	17.50
1/15/2021	CD	19 Update register for deposit.	0.1	17.50
1/18/2021	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/18/2021	CD	19 Print 4th Quarter payroll reports	0.1	17.50
1/18/2021	CD	19 Update project cost report to 1/13/21	2.8	490.00
1/19/2021	CD	19 Review and reconcile to bank account balances.	0.1	17.50
1/19/2021	CD	19 Download and print payroll reports.	0.2	35.00
1/20/2021	CD	19 Review and reconcile to bank account balances.	0.4	70.00
1/20/2021	CD	19 Input payroll in register	0.4	70.00
1/21/2021	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/22/2021	CD	19 Review and reconcile to bank account balances. Input deposits.	0.6	105.00
1/25/2021	CD	19 Review and reconcile to bank account balances.	0.4	70.00
1/25/2021	CD	19 Update registers.	0.8	140.00
1/26/2021	CD	19 Review and reconcile to bank account balances.	0.5	87.50
1/26/2021	CD	19 Update registers	1.2	210.00
1/27/2021	CD	19 Review and reconcile to bank account balances.	0.2	35.00
1/27/2021	CD	19 Review email correspondence re bond and invoice due. Prepare check for bond payment. Input checks written by RB in register.	1.2	210.00
1/27/2021	CD	19 Update register payments	0.7	122.50
1/28/2021	CD	19 Review and reconcile to bank account balances.	0.2	35.00

1/29/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
1/30/2021	CD	19	Work on preparation of project cost report	0.9	157.50
2/1/2021	CD	19	Review and reconcile to bank account balances. Download Jan bank statement.	0.9	157.50
2/1/2021	CD	19	Update project cost report for January 2021	2.1	367.50
2/2/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
2/2/2021	CD	19	Download and print payroll reports.	0.1	17.50
2/3/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/4/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/4/2021	CD	19	Transfer payroll funds between accounts and input payroll in register.	0.4	70.00
2/5/2021	CD	19	Review and reconcile to bank account balances	0.2	35.00
2/8/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/9/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/10/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
2/11/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/12/2021	CD	19	Review and reconcile to bank account balances.	0.1	17.50
2/15/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
2/16/2021	CD	19	Review bank account balances.	0.1	17.50
2/16/2021	CD	19	Download and print payroll reports.	0.1	17.50
2/17/2021	CD	19	Review and reconcile to bank account balances.	0.5	87.50
2/18/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/19/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/19/2021	CD	19	Email correspondence from KOH re payroll	0.1	17.50
2/22/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/22/2021	CD	19	Prepare updated project cost report for January	2.6	455.00
2/23/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/24/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
2/25/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/1/2021	CD	19	Review and reconcile to bank account balances. Download February bank statements.	0.5	87.50
3/1/2021	CD	19	Email correspondence with Regions Bank re wire fee	0.1	17.50
3/2/2021	CD	19	Review and reconcile to bank account balances, update register.	0.7	122.50
3/2/2021	CD	19	Update project cost report.	4.0	700.00
3/2/2021	CD	19	Download payroll reports, review and input in register.	0.5	87.50
3/3/2021	CD	19	Review and reconcile to bank account balances, transfer payroll funds.	0.5	87.50
3/3/2021	CD	19	Update project cost report.	0.9	157.50
3/4/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/8/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
3/9/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/10/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/11/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/12/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
3/15/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/16/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
3/16/2021	CD	19	Download payroll reports.	0.2	35.00
3/17/2021	CD	19	Review and reconcile to bank account balances.	0.6	105.00
3/18/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
3/18/2021	CD	19	Input payroll in register.	0.4	70.00
3/19/2021	CD	19	Review and reconcile to bank account balances.	0.1	17.50
3/22/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
3/22/2021	CD	19	Email correspondence with bank re wire transfer.	0.1	17.50
3/22/2021	CD	19	Update interest worksheet	1.0	175.00
3/23/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
3/23/2021	CD	19	Update interest worksheet	0.3	52.50
3/25/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/1/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
4/1/2021	CD	19	Input payroll in register.	0.3	52.50
4/1/2021	CD	19	Update project cost report for March.	1.5	262.50
4/2/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
4/2/2021	CD	19	Download March bank statements.	0.2	35.00
4/2/2021	CD	19	Update project cost report for March.	1.7	297.50
4/5/2021	CD	19	Review and reconcile to bank account balances	0.6	105.00
4/5/2021	CD	19	Download and review quarterly payroll reports.	0.3	52.50
4/5/2021	CD	19	Update project cost report	0.8	140.00

4/6/2021	CD	19	Review and reconcile to bank account balances	0.6	105.00
4/7/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
4/7/2021	CD	19	Prepare interest calculation for post petition loan	0.8	140.00
4/8/2021	CD	19	Review and reconcile to bank account balances	0.4	70.00
4/9/2021	CD	19	Review and reconcile to bank account balances	0.3	52.50
4/12/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/13/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
4/13/2021	CD	19	Update project cost report.	1.9	332.50
4/13/2021	CD	19	Download and review payroll reports.	0.2	35.00
4/13/2021	CD	19	Email correspondence with bank re wire fees.	0.1	17.50
4/14/2021	CD	19	Review and reconcile to bank account balances.	0.5	87.50
4/14/2021	CD	19	Input payroll transactions.	0.5	87.50
4/15/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/16/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
4/19/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/20/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
4/22/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/22/2021	CD	19	Update project cost report.	1.2	210.00
4/23/2021	CD	19	Review and reconcile to bank account balances.	0.1	17.50
4/26/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/27/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
4/27/2021	CD	19	Download payroll reports.	0.2	35.00
4/27/2021	CD	19	Update registers.	0.9	157.50
4/28/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
4/28/2021	CD	19	Input payroll in register.	0.5	87.50
4/29/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
4/30/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
5/3/2021	CD	19	Review and reconcile to bank account balances. Download bank statements.	0.6	105.00
5/4/2021	CD	19	Review and reconcile to bank account balances.	0.7	122.50
5/5/2021	CD	19	Review and reconcile to bank account balances. Update register with sales deposits.	1.0	175.00
5/6/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
5/6/2021	CD	19	Update project cost report.	1.2	210.00
5/7/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
5/7/2021	CD	19	Update project cost report.	3.9	682.50
5/7/2021	CD	19	Update project cost report	0.2	35.00
5/10/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
5/11/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
5/11/2021	CD	19	Download payroll reports and input in register	0.5	87.50
5/12/2021	CD	19	Review and reconcile to bank account balances	0.5	87.50
5/13/2021	CD	19	Review and reconcile to bank account balances.	0.7	122.50
5/17/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
5/17/2021	CD	19	Update interest calculation for post petition loan	0.1	17.50
5/18/2021	CD	19	Review and reconcile to bank account balances.	0.6	105.00
5/19/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
5/19/2021	CD	19	Update registers for May transactions.	1.5	262.50
5/20/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
5/21/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
5/24/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
5/24/2021	CD	19	Update project cost report	3.2	560.00
5/25/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
5/25/2021	CD	19	Download payroll reports and input in register	0.5	87.50
5/26/2021	CD	19	Review and reconcile to bank account balances.	0.8	140.00
5/27/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
5/28/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
6/1/2021	CD	19	Review and reconcile to bank account balances. Download May bank statements.	0.4	70.00
6/2/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
6/2/2021	CD	19	Update project cost report.	3.4	595.00
6/3/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
6/4/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/7/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/8/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00

6/8/2021	CD	19	Download payroll reports and input in register	0.5	87.50
6/9/2021	CD	19	Review and reconcile to bank account balances.	0.9	157.50
6/10/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/11/2021	CD	19	Review and reconcile to bank account balances. Update register.	1.0	175.00
6/14/2021	CD	19	Review and reconcile to bank account balances.	0.4	70.00
6/15/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
6/17/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/17/2021	CD	19	Update post petition loan worksheet for interest and release payments.	0.1	17.50
6/17/2021	CD	19	Update registers.	1.0	175.00
6/18/2021	CD	19	Review and reconcile to bank account balances.	0.1	17.50
6/21/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
6/22/2021	CD	19	Review and reconcile to bank account balances.	0.5	87.50
6/22/2021	CD	19	Update project cost report	0.7	122.50
6/22/2021	CD	19	Download payroll reports and input in register	0.4	70.00
6/23/2021	CD	19	Review and reconcile to bank account balances.	0.7	122.50
6/24/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/25/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
6/28/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
6/29/2021	CD	19	Review and reconcile to bank account balances.	0.5	87.50
6/29/2021	CD	19	Transfer funds between bank accounts and update registers.	0.2	35.00
6/29/2021	CD	19	Update project cost report	0.7	122.50
6/30/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
6/30/2021	CD	19	Update project cost report.	3.1	542.50
6/30/2021	CD	19	Receive and review 2nd quarter payroll reports	0.4	70.00
7/1/2021	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/1/2021	CD	19	Update project cost report.	0.4	70.00
7/2/2021	CD	19	Review and reconcile to bank account balances. Download June bank statements.	0.5	87.50
7/2/2021	CD	19	Update project cost report	1.9	332.50
7/6/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50
7/6/2021	CD	19	Review and input payroll in register.	0.4	70.00
7/8/2021	CD	19	Review and reconcile to bank account balances.	0.5	87.50
7/8/2021	CD	19	Work on invoice updates in project cost report and registers.	2.3	402.50
7/9/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/9/2021	CD	19	Update project cost report, forward to RB	0.3	52.50
7/12/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/13/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/14/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/15/2021	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/16/2021	CD	19	Review and reconcile to bank account balances.	0.7	122.50
7/19/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/20/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/20/2021	CD	19	Update deposit information.	0.1	17.50
7/20/2021	CD	19	Download payroll reports.	0.2	35.00
7/21/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/21/2021	CD	19	Transfer payroll funds between accounts and input payroll in register.	0.3	52.50
7/22/2021	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/23/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/26/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/26/2021	CD	19	Update project cost report.	2.2	385.00
7/27/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/28/2021	CD	19	Review and reconcile to bank account balances.	0.2	35.00
7/28/2021	CD	19	Update project cost report for July.	1.5	262.50
7/29/2021	CD	19	Review and reconcile to bank account balances.	0.1	17.50
7/29/2021	CD	19	Prepare loan interest update.	0.3	52.50
7/29/2021	CD	19	Update project cost report for July.	1.0	175.00
7/30/2021	CD	19	Review and reconcile to bank account balances.	0.3	52.50

Total Reporting 606.8 115,842.50

## For Professional Services Rendered:

RB	Ralph Brotherton
CD	Carol Davis

Total Hours Worked

128.70
478.10

RB	Ralph Brotherton
CD	Carol Davis

Rate

\$250/hr
\$175/hr

Total Hours Billed

128.70	\$32,175.00
478.10	\$83,667.50

RB	Ralph Brotherton
CD	Carol Davis

Total Hours Not Billed

0.00
0.00